

## Party in the Park 2017, 27<sup>th</sup> April Notes of Meeting at the Bell Inn

1. **Present** – David Knight, Adrian Birch, Colin Verdon-Hodges, Clare Sampson (Chair), Dee Finch, Bev Janes, Steve Greenhalgh, Nigel, David Griffin, Mina Guest, Corinne Birch
2. **Apologies** – None (all present)
3. **Discussion Points** -

### 3.1 License & Safety Advisory Group (Adrian/Clare)

Adrian advised that the revised premises license had been submitted, with all the amendments requested by TDBC licensing. Notices would be posted. Adrian and Clare will attend the Safety Advisory Group at TDBC with their comprehensive event plan.

Clare thanked Adrian for his work as licensing had indicated the paperwork provided was of a very good standard, considering a community event was planned.

### 3.2 Photography (Dee)

Dee has arranged for a photographer (Tara Davey) to attend daytime, Dee's husband will also take photos day/night. All photo's can be used for future event publicity. It was agreed this was excellent for the event and Dee was thanked sincerely for her contribution.

### 3.3 Marshalling Hours (Clare/David/Adrian)

Clare advised they had booked experienced marshals' 2 for 16:00-22:00 and 2 for 18:30 – 00:30. This would help set up during the interval and also clearing up afterwards.

### 3.4 Circus Performers (Bev)

Bev advised she had 5 options and had narrowed this down to 3. All agreed to book the Aerial acrobatics at £250.

### 3.5 Event Timetable/Arena (Mina)

Unfortunately due to holiday, there will be no Zumba this year.

Confirmed to attend – Tae Kwon Do, Bounce Fit, Make Drama, Tug of War, Egg Toss, (Sack Race)

### 3.6 Marquee booking

In order to obtain a discount from £818 to £756, the group agreed to pay up front for the marquee.

### 3.7 3 Piece band + Pigmy Chimps + Man From Funkle

It was agreed to have a 3 piece band 'Bastardos Brothers' from 7 – 8.30 at a cost of £200, this gives us live music from 7 to 23.45.

### 3.8 Extra Toilet block

David was asked to get a quote for an extra toilet block (considering the potential extra ticket sales this year)

### 3.9 Sponsorship

Adrian advised that Bet Victor had pledged a donation of £500 towards the After Dark Event. Funding would be used for the 3<sup>rd</sup> band and free of charge gladiator jousting.

David G indicated that Spillers and Albert Goodman would also support the event, it was hoped that they would sponsor the bands at £600 each.

### 3.95 Raffle Prizes

To seek a prize –

Larkfleet Homes (developer) – David £150 since pledged

Viridor – Steve

Co-op – Bev

Hopkins Slaughter House – Nigel (confirmed a whole pig, will be butchered as 2 halves for raffle prize)

Henry Hoover

### **4.0 Ticket Sales**

Agreed that Adrian would get tickets printed, but only sell numbers that would meet 2 x TENS license (max 998 on site), until premises licence is granted.

Mina/Adrian/Clare/Don to sell

Adrian has ordered 1,500 adult 500 children, 100 complementary/organiser

Adrian to investigate 'Estate Agent' style boards, if a local agent would sponsor these to publicise the event.

### **5.0 Update on Actions**

#### 5.1 Stalls

Corinne advised there were 30 confirmed stalls and has since checked and confirmed that the Pre-school are doing tea/coffee & cake as before.

#### 5.2 Baptist Church

Bev confirmed that tables and chairs were available from the Baptist church & this year there was no hurry to return for the Sunday service

Bev advised Mig would do Archery, but requested some more bales as a 'back stop'

Bev indicated that Creech Baptist Church would be there, but she would confirm what they would run nearer the day (it was thought the marquee/adjacent stall would be available for CBC as in past years).

#### 5.3 Arena Bales

Nigel offered to investigate straw bales more locally as Tetton Farm had indicated that they may not have them and possible cost 70 @ £2.50 each (since confirmed Nigel has arranged these locally from the abattoir)

### **6.0 AOB**

All agreed to advise Adrian of what yellow T-Shirts needed to be ordered (including event photographer)

**7.0 DATE OF NEXT MEETING - 25<sup>th</sup> May, Thursday 7.30 at the Bell Inn**